

## **PFC Consulting Limited**

*(A wholly owned subsidiary of Power Finance Corporation Ltd., Govt. of India undertaking)*

**Ref No.: 08/Adv/2021/Appt/01**

**Date: 03.06.2021**

PFC Consulting Ltd. invites applications for engagement of an Individual Advisor on retainership basis having technical and functional knowledge in the field of **Finance & Accounts**. Applicant should be Empanelled in all the Area Codes **C1, C2, C3 and C4** with PFCCL.

- 1. Educational Qualification :** Chartered Accountant (CA)
- 2. Scope of Work and other details is as given below:**
  - a. Designing of Standard operating procedures & financial Policies for PFCCL & group companies as and when asked for by the management.
  - b. Identify training needs, preparation of training material and imparting training on new accounting policies.
  - c. Framing accounting manual for PFCCL and its group companies.
  - d. Assisting in preparation of financial statements of PFCCL and all the group companies (ITPs and UMPP) under IND AS on quarterly/ half yearly/ nine month/ annual basis.
  - e. Co-ordination with Statutory/ Internal/ C&AG or any other auditor of PFCCL and all the group companies.
  - f. Preparation of various reports, MRLs or any other documents required by the auditor or any other govt. agency.
  - g. Assisting in replies to the queries and half margin raised by C&AG or any other auditor
  - h. Assisting in statutory and other secretarial compliances of the company law matters etc. related to accounts, audit and finance.
  - i. Representing company with various authorities on disputed issues related to accounts, audit and finance.
  - j. Keeping PFCCL informed about any changes which may take place in under Companies Act etc. on the subject assignment from time to time applicable on the Corporation and its impact thereon.
  - k. Any other activity assigned by the management from time to time.
- 3. Minimum Experience required :** 15 Years post qualification
- 4. Base station:** PFCCL Office (However, Advisor may require to travel outside New Delhi if work mandates)
- 5. Period of Engagement:** 12 months
- 6. Monthly Remuneration and other Allowances:** Shall be fixed as per suitability of experience with respect to scope of work, years of experience and last designation held by the Individual.

Interested candidates who are empanelled in the all the Area Codes **C1, C2, C3 and C4** with PFCCL may apply in the format enclosed at **Annexure-I**.

Applicants are required to send their applications latest by **10<sup>th</sup> June, 2021 ,17:00 hrs** to the following address:

**Chief General Manager (HR),  
PFC Consulting Ltd,  
9<sup>th</sup> Floor, A wing, Statesman House,  
Barakhamba Lane, Connaught Place,  
New Delhi-110001  
Ph.: 011-23443925  
Email: [pfccl.hr@pfcindia.com](mailto:pfccl.hr@pfcindia.com)**

**\*Application received after 10<sup>th</sup> June, 2021\* ,17:00 hrs would not be considered. Applicant can also send scanned copy of the application through their email registered with PFCCL.**

**Annexure-I**

**Date:** \_\_\_\_\_

**To**

**Chief General Manager (HR),  
9<sup>th</sup> Floor, A wing, Statesman House,  
Barakhamba Lane, Connaught Place,  
New Delhi-110001,  
Ph.: 011-23443900  
Email: pfccl.hr@pfcindia.com**

Sir,

I \_\_\_\_\_, currently Empanelled with PFC Consulting Limited as  
an Individual Advisor in the area code \_\_\_\_\_.

I would like to apply for the post of Individual Advisor, advertise through Ref No:  
**08/Adv/2021/Appt/01 dated 03.06.2021.**

Thanking You,

Yours sincerely,

Signature:

Name of Applicant: